



# Re-Enrollment Contract

I acknowledge that I have read and understand the Mead Hall Schedule of Tuition and Fees. In consideration of the student's re-enrollment, I agree to pay Mead Hall Episcopal School the tuition and all fees and expenses now or hereafter incurred on behalf of the student for the full academic year. No refund of tuition will be made because of withdrawal, absence, suspension, or dismissal unless the family is transferred outside the Aiken area.

I understand that I have three options for paying tuition: 1) full payment on or before July 11, realizing a savings of 5%, 2) two equal payments, with the first payment due on or before July 11 and the second payment due on or before January 9, or 3) eleven monthly payments through the FACTS Tuition Management program.

I understand that delinquencies will be handled according to the following procedures:

- Full-payment discount of 5% will be forfeited for payments received after the due date.
- A \$25 late fee will be assessed for payments received after the due date. (In the event that the family is not able to make payments as originally planned, enrolling in FACTS Monthly Tuition Management bank draft will be strongly encouraged.)
- If FACTS is unable to draft a payment, FACTS assesses a \$30 charge to the account, and Mead Hall assesses a \$25 late fee. A second draft attempt will be made by FACTS fifteen days later. If the second attempt to collect fails, FACTS will charge a second \$30 fee. FACTS will make a third and final attempt to collect; this draft will include the delinquent payment and the current payment due. If this draft is unsuccessful FACTS will apply a third \$30 fee and terminate your agreement. Mead Hall will assess an additional \$25 late fee. Mead Hall will declare the remaining balance past due and immediately payable.
- A student will not be allowed to take semester or final exams if tuition account is not current.
- Accounts that are 60 days late will receive a phone call and written notification stating the balance must be paid within 5 school days or the student(s) will not be allowed to return. Accounts that are 90 days past due will be turned over to collections.

I understand that a current student will not be re-enrolled nor will a place be reserved if the student's account is not current. In addition, no request for financial aid will be considered until the student's account is current.

I understand that multiple-child discounts apply only when all children are enrolled in the same academic year, only one discount per student will be applied, and students receiving financial aid are not eligible for other discounts.

I understand that Mead Hall Episcopal School reserves the right of suspension or dismissal (for cause) at any time during the school year. Any student who persistently neglects assignments, fails to meet academic standards, does not abide by school policies of dress code or conduct, or whose parents refuse to cooperate with school officials, may be suspended, or in some cases, be dismissed.

My signature indicates agreement to the terms and conditions stated above and that the information provided in this application is correct and complete to the best of my knowledge. Signatures of both parents/guardians and the financial party, if not the parent or guardian, must be received before Mead Hall can process this application and reserve a place for the student.

Please return this application to the office along with the **non-refundable registration fee of \$250**. Priority enrollment is given when re-enrollment contracts are returned by **February 5, 2018**. After that date contracts will be accepted only on a space-available basis. Contracts returned by **March 15, 2018** receive a **\$25 discount on the registration fee**.

Signature \_\_\_\_\_  
(parent/guardian) (Date)

Signature \_\_\_\_\_  
(parent/guardian) (Date)

Signature \_\_\_\_\_  
(financially responsible party if other than a parent/guardian) (Date)

*In its admission and financial aid policies Mead Hall Episcopal School acts without regard to race, color, gender, religion, ethnic origin, or physical disability.*